



## 6.5.2 Quality Assurance Initiatives of the Institution Include.


1. Regular meeting of Internal Quality Assurance Cell (IQAC) quality improvement initiatives identified and implemented.

### ACADEMIC YEAR: 2020-2021

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Gunthapally (V), Abdullapurmet (M),  
R.R. Dist., Telangana.



Ref No: AIPS/IQAC/2020-2021/01

**CIRCULAR**

Date: 06/08/2020

This is to inform and invite all the members of IQAC to attend the Internal Quality Assurance Cell (IQAC) meeting of Avanathi Institute of Pharmaceutical Sciences on 08/08/2020 at 11.00AM through virtual mode. All the members of IQAC are hereby informed to be present for the meeting without fail and the link will be shared soon.

The following points in the agenda will be discussed.


**AGENDA**

- Review of minutes of Previous IQAC meeting.
- Action taken report on the decisions of the previous meeting
- In view of covid-19 pandemic situation conducted online classes. Review on student attendance and syllabus coverage
- To provide the self-assessment templates for faculty
- Any other item with permission of chairman

Copy To:

- The principal
- HODs
- IQAC Coordinator
- All IQAC Committee members




  
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## Internal Quality assurance Committee (2020-2021)

S.NO	POSITION	NAME OF THE FACULTY	DESIGNATION
1	Chairman	Dr. K. Balaji	Principal
2	Coordinator	Dr. Nihar Ranjan Das	Vice Principal
3	Member	Dr. Y. Jaya Pradha	Director
4	Member	Mr. I. Sravan kumar	Member of GB
5	Members	Dr. M. Rama krishna	HOD
		Dr. B. Manjula	HOD
		P. Nagaraju	Asso. Prof
		A.Shailaja	Asso. Prof
		Ms. T. Madhuri	Asst. Prof
6	Industry Members	Dr. Praba Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.
7	Senior Administrative Officers	Mr. N. SaiRam	Administrative Officer
8	Nominee from Local society	K.Venkatesh	Sarpanch, Gunthapally Village
9	Nominee from Alumni	G.Hari Kiran	CRA-Novanardis, Bangalore
10		N.Revathi	Axis Clinicals Limited Hyderabad
11	Nominee from Students	K. Priyanka	20GN1R0085



  
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		P. Nagaraju	Asso. Prof	
		A.Shailaja	Asso. Prof	
		Ms. T. Madhuri	Asst. Prof	
6	Industry Members	Dr. Prabha Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.	
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## IQAC Minutes of Meeting

Date: 08/08/2020

Dr. Nihar Ranjan Das, the IQAC Coordinator, gave a review presentation after the meeting's chairperson, Dr. K. Balaji, had welcomed the participants.

The following points were discussed in the meeting.

**Agenda: Review and Action taken report on the decisions of the previous IQAC meeting**

**Resolution:** It is informed that the IQAC meeting was held on 08/08/2020 at 11.00AM and the minutes of the meeting was approved by the members.

**Agenda: In view of covid-19 pandemic situation conducted online classes. Review on student's attendance and syllabus coverage.**

**Resolution:** In view of Covid-19 pandemic situation, the committee resolved to conduct online classes for B Pharmacy, M Pharmacy and Pharm D through online zoom apps, Goggle Meet apps etc with immediate effect. Resolved to attend webinars, FDP's, etc in this lockdown period by all the staff members to improve their technical skills. All HODs and faculty are instructed to motivate the students towards online classes in the present scenario. The Committee resolved that the staff shall publicize among the students about precautionary measures to be taken to overcome the COVID-19. It was decided to conduct virtual laboratory sessions for the students. It was resolved to provide online assignments and to evaluate it regularly. It was decided to maintain appropriate infrastructure facilities for the conduct of online classes and lab classes.





**Agenda: To provide the self-assessment templates for faculty**

**Resolution:** Self-assessment templates for the faculty of the institute have been made and are to be circulated among the departments of the institute.

**Agenda: Any other item with permission of chairman**

**Resolution:** The committee decided to meet at regular intervals in formal/informal manner to enhance IQAC institutionalization.

**Dr.NIHAR RANJAN DAS**

**Coordinator (IQAC)**

- All Committee Members
- Office



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**LETTER OF COMMUNICATION**

Date: 10/08/2020

From:  
Dr. Nihar Ranjan Das  
Coordinator – IQAC  
Professor

To  
All Heads of Departments  
TPO, Librarian,  
Administrative Officer

**Ref:** Copy of Minutes of IQAC Meeting held on 08/08/2020

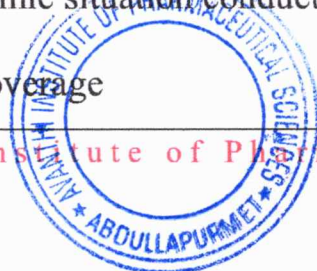
**Sub:** Recommendations from IQAC for the implementation activities for Quality Enhancement  
-Reg

Dear Sir/ Madam

As a follow-up to the IQAC meeting that was attended by Institution IQAC members on August 8, 2020, a copy of the meeting minutes is attached. These suggestions were made in light of the resolutions that were put up during the meeting. Therefore, we sincerely ask that you instruct your department's or institution's sections to develop an implementation strategy for the structure plan.

Following are the proposed resolutions made based on the recommendations of all committee members.

- Review of minutes of Previous IQAC meeting.
- Action taken report on the decisions of the previous meeting
- In view of covid-19 pandemic situation, conducted online classes. Review on student attendance and syllabus coverage





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Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



- To provide the self-assessment templates for faculty
- Any other item with permission of chairman

You are requested to submit action taken reports to IQAC from time to time.

Thanking You

Yours Sincerely

Dr. Nihar Ranjan Das  
Coordinator – IQAC  
Professor

Copy to:  
Principal  
HR/ Director



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Ref No: AIPS/IQAC/2020-2021/02

**CIRCULAR**

Date: 20/04/2021

This is a notice that all members of the IQAC are invited to participate virtually in the Avanathi Institute of Pharmaceutical Sciences' Internal Quality Assurance Cell (IQAC) meeting on April 26, 2021, at 11:00 AM. This is a notice to all IQAC members to ensure that they attend the meeting; the link will be distributed shortly.


**AGENDA**

- Review of minutes of Previous IQAC meeting
- Action taken report on the decisions of the previous meeting
- Preparation of e-content and subject wise soft copy
- NPTEL and Coursera Certification Courses for Students and Faculty Members
- Review of NAAC AQAR Preparation
- Any other item with permission of chairman

Copy To:

- The principal
- HODs
- IQAC Coordinator
- All IQAC Committee members



  
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## Internal Quality assurance Committee (2020-2021)

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2	Coordinator	Dr. Nihar Ranjan Das	Vice Principal
3	Member	Dr. Y. Jaya Pradha	Director
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## IQAC Minutes of Meeting

Date: 26-04-2021

IQAC Coordinator Dr.Nihar Ranjan Das commenced the meeting with a note of welcome to the IQAC members. The following decisions were taken after detailed discussions among the members in the meeting.

### **Agenda: Review and Action taken report on the decisions of the previous IQAC meeting**

**Resolution:** It is informed that the IQAC meeting was held on 26-04-2021 at 11.00AM and the minutes of the meeting was approved by the members.

### **Agenda: Preparation of e-content and subject wise soft copy**

**Resolution:** It was decided and faculty members informed to prepare and provide e-content and subject wise soft copy of the notes to the students. It was resolved to provide softcopy of the test books and lab manuals.

### **Agenda: NPTEL and Coursera Certification Courses for Students and Faculty Members.**

**Resolution:** Coordinator IQAC has informed about the importance of certification by NPTEL for the students and faculty members in the pursuit of quality. IQAC coordinator said that the number of registrations in NPTEL courses from faculty members is very less in number. He further instructed all the heads of the departments to ensure that every faculty member of the department must register for at least one NPTEL course and complete it at the earliest. It has been decided to compensate the registration fees for faculty members to obtain certification from NPTEL.



  
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**Agenda:** Any other item with permission of chairman

**Resolution:** The committee decided to meet at regular intervals in formal/informal manner to enhance IQAC institutionalization.

**Dr. NIHAR RANJAN DAS**

**Coordinator (IQAC)**

- All Committee Members
- Office



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**LETTER OF COMMUNICATION**

From  
Dr. Nihar Ranjan Das  
Coordinator – IQAC  
Professor

Date: 28-04-2021

To  
All Heads of Departments  
TPO, Librarian, Administrative Officer

**Ref:** Copy of Minutes of IQAC Meeting held on 26-04-2021

**Sub:** Recommendations from IQAC for the implementation activities for Quality Enhancement -Reg


Dear Sir/ Madam

In Continuation to IQAC meeting which was held on 26-04-2021 along with Institution IQAC members, we are hereby attaching a copy of Minutes of meeting. These recommendations were made based on the resolutions proposed in the meeting. Hence, we humbly request you to direct your respective units of the department/Institution to chart out a structural plan to implement

Following are the proposed resolutions made based on the recommendations of all committee members.

- Review of minutes of Previous IQAC meeting
- Action taken report on the decisions of the previous meeting
- Preparation of e-content and subject wise soft copy



  
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- Review of NAAC AQAR Preparation
- Any other item with permission of chairman

You are requested to submit action taken reports to IQAC from time to time.

Thanking You

Yours Sincerely

Dr. Nihar Ranjan Das  
Coordinator – IQAC  
Professor

Copy to:  
Principal  
HR/ Director



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